*MEMORANDUM TO :: Lee, Gary, Cyril, Ben. FROM :: Chairman SUBJECT :: Flint Tournament Date :: Monday, 25 December 2023*





*CHRIS FLINT JUNIOR OPEN CHAMPIONSHIPS ::2nd/3rd MARCH 2024*

*There is just a smidgeon over 4 weeks before the above tournament: I am concerned that if we do not move swiftly we could end up with egg on our collective faces; therefore, as I have no experience in events like this I would pose the following questions etc.*

1. *We should advertise the event immediately, but to whom do we direct or aim the Advert? Other Clubs, County Associations? Etc*
2. *Bearing in mind the timescale the closing date for entries should be no later than1st February 2024.*
3. *At what rate should we set the entry fee ? [£10 just to cover costs of cotton tee shirts?]*

1. *Do we have an example of an entry form which we could copy?*
2. *What colour tee shirt? What lettering? [Supply could be three weeks !]*
3. *Awards or prize. I believe that Annette has procured a cup but I don’t know if it has been engraved or not. Should we produce decent certificates and/or small replica cups?*
4. *Should we provide cash prizes or vouchers? Cash prizes of say £50 per category should be simpler but are there rules governing giving cash prizes?*
5. *What categories ? Under 18; U15; U12 for both boys & girls?*
6. *We should seek a good number of volunteers for all sorts of Tasks.*
7. *First of all, the Rugby Club has full programme of matches on both days; this will require people to volunteer as Car Park Stewards, particularly on the 3rd.*
8. *Organisation on the days will call for volunteers to carry out “Registration/Reception” duties.*
9. *Quality markers/referee for the matches. Have we got enough one spot or blue balls?*
10. *What sort of hospitality/refreshments should we provide? Free or at cost to everyone?*